**NOMINATIONS FOR SENIOR LECTURER AND ADVANCED SENIOR LECTURER TITLE**

NB: These Guidelines have changed as of January 4, 2022

# Eligibility

For Senior Lecturer: At least 6 years full time service to the College in the rank of Lecturer

For Advanced Senior Lecturer: At least 3 years full time service to the College as Senior Lecturer

# The nomination package for Senior Lecturer/Advanced Senior Lecturer is separate from the annual reappointment package. Senior Lecturer/Advanced Senior lecturer nominations must be submitted *electronically to* [cas\_facultyaffairs@stonybrook.edu](mailto:cas_facultyaffairs@stonybrook.edu) by May 31. The electronic nomination file must contain the following:

1. Lecturer Reappointment Cover Sheet
2. Nominee’s Current CV
3. Tally of the votes by tenure/tenure-track faculty in the academic unit with a summarized reasoning behind negative votes and abstentions
4. Statement of Teaching Philosophy. This statement should address:
   * Pedagogy and Course content
   * Student success
   * Student mentoring
   * Assessment strategies which encourage learning outcomes and student growth
5. Diversity Statement from the candidate: The statement should indicate how Diversity, Equity and Inclusion (DEI) is addressed either in the content of courses or in course procedures.
6. Mentoring Statement
7. Service Statement: Service to the department and college in the form of committee membership, curricular innovations, administrative roles, or enhancement of student life on campus
8. Teaching evaluations for each course taught in the last 3 years, from students and peers
9. Two letters of recommendation from tenured/tenure-track faculty from the academic unit
10. Three letters of recommendation from current or former students
11. Letter from the department/program chair containing summary endorsement of the nomination

# Nominations for Advanced Senior Lecturer must include all of the items above and also:

1. The Chair’s letter should address whether the nominee has contributed to national or international professional and educational efforts outside of Stony Brook. Such activities may include:
   * Membership in professional committees, societies, or panels outside the university
   * Leadership of impactful collaborations or outreach with the local community
   * Mastery in the practice of teaching in the form of conference presentations, proceedings, or participation in national assessments of student outcomes
   * Information on the nominee’s participation in DEI activities at a national or international level

Additional information regarding Senior Lecturer and Advanced Senior lecturer available on the Provost’s Office website:

<https://www.stonybrook.edu/commcms/faculty-pathways/pages/promotion_inst_res.php>