



PLUS LOAN CHANGE FORM 2023-2024

This form should be used to decrease or decline Graduate or Parent PLUS loans.

Please note that reducing or cancelling a loan may create a balance due on your account. Check your "Account Summary" on SOLAR for details.

Graduate PLUS Instructions:

- Amounts listed on the form should be **disbursed amounts**, not accepted amounts. The disbursement amounts can be found by viewing the "Award Summary" page on SOLAR. If your award has not yet disbursed, you can cancel or reduce the loan via SOLAR.
- Requests should be made in whole dollar amounts only, as loans cannot be processed with cents.

Parent PLUS Instructions:

- Amounts listed on the form should be **disbursed amounts**, not accepted amounts. *Only list the accepted amount if you are requesting a reduction or cancellation prior to the loan disbursing.* The disbursement amounts can be found by viewing the "Award Summary" page on SOLAR.
- Requests should be made in whole dollar amounts only, as loans cannot be processed with cents.

Example:

Student is requesting that their Fall Graduate PLUS Loan be reduced from the original amount by \$800 dollars.

Award	Category	Offered	Accepted	Disbursed	
Direct Grad PLUS Loan	Loan	3,000	3,000	2,874	Award Detail

GRADUATE PLUS LOAN

Semester	Current Loan Amount (Net Disb Amount in SOLAR)	Amount of Decrease	New Requested Total Amount
Summer		-	=
Fall Only	\$2,874	- \$800	= \$2,074
Fall/Spring		-	=
Spring Only		-	=

FOR OFFICE USE ONLY	
COMMKEY	9PLCF
CHECKLIST	9PLC24

PLUS LOAN CHANGE FORM 2023-2024

Name: _____ Stony Brook ID: _____

GRADUATE PLUS LOAN

Semester	Current Loan Amount (Net Disb Amount in SOLAR)	Amount of Decrease	New Requested Total Amount
Summer		-	=
Fall Only		-	=
Fall/Spring		-	=
Spring Only		-	=

PARENT PLUS LOAN

Semester	Current Loan Amount (Net Disb Amount in SOLAR)	Amount of Decrease	New Requested Total Amount
Summer		-	=
Fall Only		-	=
Fall/Spring		-	=
Spring Only		-	=

Student Signature

Date

Parent signature is required for changes to Parent PLUS Loans:

Parent Name (Please Print)

Parent Signature

Date

This form **must contain physical signatures**, typed signatures are not acceptable.

Financial Aid Mailing and Contact Information

You must print and sign this form as electronic signatures are not acceptable.

For secure and faster processing, submit this form via the [Upload Process](#) located in your SOLAR To Do List.

Need help scanning your document? Check out our [Scanning Documents Using Your Smartphone guide](#).

Note: Only .tif and/or .pdf file types are allowed for uploading.

Alternatively, mail or fax all documents to the appropriate financial aid department listed below. Be sure to include the student's name and **Stony Brook ID** on all correspondence.

Office of Financial Aid and Scholarship Services

Stony Brook Union, Suite 208

Stony Brook, NY 11794-3252

Telephone: 631-632-6840

Fax: 631.632.9525