

Buyer Commodity Assignment Announcement

Dear Wolfmart Users,

Earlier this month, we introduced the Buyer Commodity Assignment feature for Purchase Requisitions in Wolfmart in order to expedite purchase order processing.

Thank you for reaching out and providing us with valuable feedback. We have made some enhancements based on what we heard from you in order to provide better customer service. Please refer to our [PDF guide](#) or our [video tutorial](#) for detailed instructions.

Here are the enhancements that you will see beginning today.

New Categories added:

- Memberships
- Accreditations
- Professional Associations
- Medical Services (physicals and drug testing)
- Chromatography and MASS Spectrometry
- Clinical and Diagnostic Equipment, Instruments and Supplies

Renamed categories for clarification:

- Chemicals, Bio Chemicals, Gases, and Liquified Cylinders
- Laboratory and Research Consumables and Supplies, and pipettes
- Scientific, Laboratory Equipment-Instruments
- Scientific, Laboratory Repairs and Maintenance
- Water Purification for Laboratory
- Transportation and Parking: Airfare, Bus, and Taxi parking
- Moving: Labs and Buildings

Once again, thank you for your feedback. We have incorporated this new feature into our basic Wolfmart training. [You can sign up for training here.](#)

You may also reference our [Buyer Commodity Cheat Sheet](#) to assist you with this process. For additional help, please reach out to Wolfmart_help@stonybrook.edu.

Respectfully,

The Procurement Office