

Meeting called by	Chair & Notetaker	Type of meeting	Attendees
Arts & Sciences Curriculum Committee	Shyam Sharma	Proposal Reviews	Shyam Sharma, Erica Hackley, Brooke Belisle, David Black, Michael Boerner, Kristin Hall, Jonathan Anzalone, William Laffey

Agenda Discussion:

1. Call to order
2. Adopt agenda
 - o Committee Decision: Adopted
3. Approval of 9/21/2022 minutes
 - o Committee Decision: Adopted
4. Old items
 - o N/A
5. New items: Discussion
 - o Heads up: Discussed the importance of Dean Hackley's contextual information about upcoming reviews for reviewers – what's coming, what the context is
 - o Questions: When there are questions about any review (regarding departmental impacts, feasibility, etc), reviewers should ask questions in the Tracking Sheet – Dean Hackley will answer)
 - o Assignment: Asked committee members what kinds of reviews they feel most comfortable with
6. Proposal Reviews

Course	Decision and notes relayed
Marine Sciences Minor - Edits to description for bulletin	APPROVED
AAAS - change prerequisites in intermediate courses	APPROVED
EGL 204 Change in prereq	APPROVED
EGL 301 Change in prereq	APPROVED
EGL 360 Change in prereq	APPROVED
EGL 380 Change in prereq	APPROVED

PoSci - Changes courses in the concentrations	APPROVED
PoSci - Course Description Edits POL 338, 339	APPROVED
PoSci - Deactivate courses: POL 357, 391, 402, 403, 404, 434	APPROVED
Adding ENS 312 and SUS 340 to AREA III of the MINOR (Health, Medicine, & Society)	APPROVED
	<p>REVISE AND RESUBMIT</p> <p>Dear Dr. D'Andrea,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am writing to inform you that the permanent name change request for BIO 356 was voted as “revise and resubmit.”</p> <p>The committee raised the following concerns about the proposal, to use the words of the lead reviewer:</p> <ul style="list-style-type: none"> • “It looks like a different course rather than title change because the course contents have substantially changed. I'd like to review a syllabus.” <p>Please submit the revision through the "change in course components" (under "other"), including a full syllabus, and we will review it as a title change with updates to the course. To the extent that the course is updated, please ask the instructor to reference relevant curriculum design materials that are provided on the submission portal. In the resubmission, please upload (as "any supporting documents") a separate file that includes this resubmission request email and a summary of the revisions made. This is the best pathway I could provide based on the Committee review and vote. Please let me know if you have any questions.</p> <p>I am aware that the above will involve a bit of extra work, but on the upside, the occasion could be used for making the substantial and meaningful updates which may have prompted the update to the course title.</p>
BIO 356 Change of title	Regards, Shyam Sharma, Committee Chair
EGL 272 Revisions	APPROVED

7. Next meeting
8. Adjournment