

| Meeting called by | Chair | Type of meeting | Attendees |
|--------------------------------------|--------------|------------------|---|
| Arts & Sciences Curriculum Committee | Shyam Sharma | Proposal Reviews | Present: Jonathan Anzalone, Michael Boerner, Sara Hamideh, Ross Nehm, Adryan Wallace, Susan Scheckel, Sara Santos, Adam Charboneau, Shyam Sharma; Steve Fogarty, Melissa Klott Absent: Erica Hackley, Kristin Hall, Alexandra Pamfilie |

AGENDA

1. Call to order
2. Adopt agenda
 - Committee Decision:
3. 05/06/2024 minutes
 - Committee Decision:
4. Old items
 - Update [website](#): make it more accessible/appealing (consider using a you.stonybrook.edu site to create a mock up) – Sara S, Kristin, Melissa
 - [Link to updated language](#)
 - Decision: Adopted
 - Publish [policies](#): pick policies that are ready and publish and suggest where to put them (in review/submission guidelines or as a separate doc linked from our site) – Susan, Jonathan
 - Decision: To be worked on over summer and proposed for vote in fall

Terminological & policy clarity:

- Define/operationalize terms ([#1 here](#)): Sara H, Michael, Erica, Steve
 - Decision: To be worked on over summer and proposed for vote in fall

Please bring over any other item you consider important/urgent from [here](#):

- Update checklist: Alex, Ross, Adam, Shyam, Adryan – Alex has moved items 5 and 7 from [Relevant ASCC decisions](#) to the [checklist](#) (working copy) and edited for brevity
 - Decision: tabled: move lengthy items to policy documents and link them from checklist

5. Proposal Reviews

| Task | Decision and notes to be relayed |
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| SCH 200 - New course, SBC ESI | Approve with note <ul style="list-style-type: none"> ● Copy new ESI LOs verbatim. Note that ESI SLO's have been updated by GEAC. The syllabus should be updated to reflect this. |

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| HON 301 - change number to 202; update prerequisites | <p>Approved with notes</p> <ul style="list-style-type: none"> ● The committee recommends this course drop either the STAS or CER SBC designation. This pairing has been in place since 2011. However, one of the current SBC curriculum standards for STAS states “Because of the inherent interdisciplinary nature of the STAS learning objectives, STAS courses may not be multi-certified.” ● This standard may not have existed in the past when this course was dual certified as STAS + CER, but in order to have this course be in line with current University standards, please choose one SBC or the other. |
| HON 401 - change # to 203 | Approved |
| HON 495 - update to title, description, prereqs | <p>Revise and Resubmit</p> <ul style="list-style-type: none"> ● Provide the three SBCs that are best fit for this course ● Provide syllabus for review. ● Seems like 4 SBCs in one course takes away the need to gain SBCs from other courses (the latter of which provides diversity of topics, experiences, and instructors). ● Can't certify 4 SBCs – use guidelines here to propose up to three (with exceptions). ● The committee recommends removing the following language from the course bulletin for 495 and 496, or provide the A&SCC with additional administrative details on how this has been handled in the past. This appears to be administrative language, not curricular language that might be better suited for a program handbook or advising materials for HON students. Additionally, there is no formal “substitution” process, so this kind of “retroactive swap” from one department to another without having to go through petition processes does not exist. “With the approval of the Faculty Director of the Honors College, students may substitute an appropriate credit-bearing departmental honors project or they may, with the approval of the department, submit their Honors College Senior Project for departmental honors. Students may not submit the same project for academic credit under two different sets of course numbers and/or designators.” ● After speaking with Corey Fortcher, Associate Registrar for Enrollment, additional concerns were raised about how records are kept in case of an audit, and how the “substitution” process is tracked to ensure that work is not double-submitted, and how departments are kept informed of these substitutions. The same concern applies to WSE 495/496. |
| SCH 300 - new course, requesting CER | <p>Approve with notes</p> <ul style="list-style-type: none"> ● Will probably need to incorporate the exact language of one of the three CER SLOs. The syllabus' CER SLO seems to be the category under which SLOs fall. (Nit-picky stuff: Small, but change Scholars 300 to SCH 300; When it comes to pre/co-requisites, I don't see SCH 200 in the Fall 2024 Bulletin -- perhaps that's a new course as well?; Might want to distinguish if Lecture or Seminar, though that might be in bulletin). Philosophically, CER seems like it should go Respect and Practice Critical and Ethical Reasoning, rather than Practice and Respect... I like the course and its assignments! ● Copy CER objectives verbatim and demonstrate -- |
| HON 496 - update to title, description, | <p>Revise and Resubmit</p> <ul style="list-style-type: none"> ● Provide the three SBCs that are best fit for this course ● Provide syllabus for review. ● Seems like 4 SBCs in one course takes away the need to gain SBCs from other courses |

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| prereqs, SBCs | (the latter of which provides diversity of topics, experiences, and instructors). <ul style="list-style-type: none"> ● Can't certify 4 SBCs – use guidelines here to propose up to three (with exceptions). |
| SCH 101 - update to title & description | Approved |
| SCH 102 - update to description | Approved |
| UKR 112: Elementary Ukrainian II - New Course | Approved |

6. New items:

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7. Next meeting – Heads up for next meeting

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8. Thanks – Adjournment