

EXTERNAL MINUTES

Stony Brook University
Arts & Sciences Curriculum Committee

09/23/2020

1:00PM

Zoom (remote)

Meeting called by:	Arts & Sciences Curriculum Committee	Type of meeting:	Review Process & Proposal Reviews
Chair:	Gabrielle A. Russo	Attendees:	<i>Gabrielle Russo, Randy Thomas, Linda Unger, Shyam Sharma, Minal Chawal, David Wiczer, Erica Hackley</i>

Agenda

Summary:

1. Call to order
2. Approval of last meeting minutes
3. Welcome new members (as of 9/23/2020)
4. Academic Affairs Curriculum Review Committee
5. Career Center Courses
6. Title Changes to Courses
7. General Review Process
8. Proposal Review
9. Next meeting
10. Adjournment

*major item

Minutes

1. Call to order
2. Approval of last week's minutes
Committee approves
3. Welcome new members
 - Linda Unger – CELT representative
 - Randy Thomas - Senior Academic Advisor in Academic and Transfer Advising Services
 - Corey Fortcher – Office of the Registrar
 - Minal Chawla – UG representative
4. Academic Affairs Curriculum Review Committee Discussion
<https://www.stonybrook.edu/commcms/provost/resources/aacrc.php>
5. Career Center Courses
Decision: Agree to review

6. Title Changes to Courses

Decision: No decision yet

7. Review of General Review Process

a. Use of Templates

Review Forms

Credit changes

Decision: Approve to create new form

Major items?

No decision not yet discussed

Course Title Changes

No decision yet about title changes

Suggestions List Document to Elizabeth

b. Delegating responsibilities to team members

Use of Arts and Sciences Curriculum Committee Final Approvals Google Form

8. Proposal Reviews

	Team Responsible	Committee Decision	Action Item
✓ EBH 200		<i>Approve</i>	<i>Shyam to submit approval</i>

Next meeting

Adjournment

Action Items

Action items	Person responsible	Deadline
✓ Share google form suggestions with Erica and Elizabeth	Gabrielle	9/23/2020
✓ Submit approval form for EBH 200	Team leader	ASAP, before next meeting
✓ Credit changes google form	GAR to create	9/23/2020
✓ Finalize Guidelines and circulate	GAR	9/23/2020
✓ Reviews of new items	GAR to create, completed by committee	before next meeting